

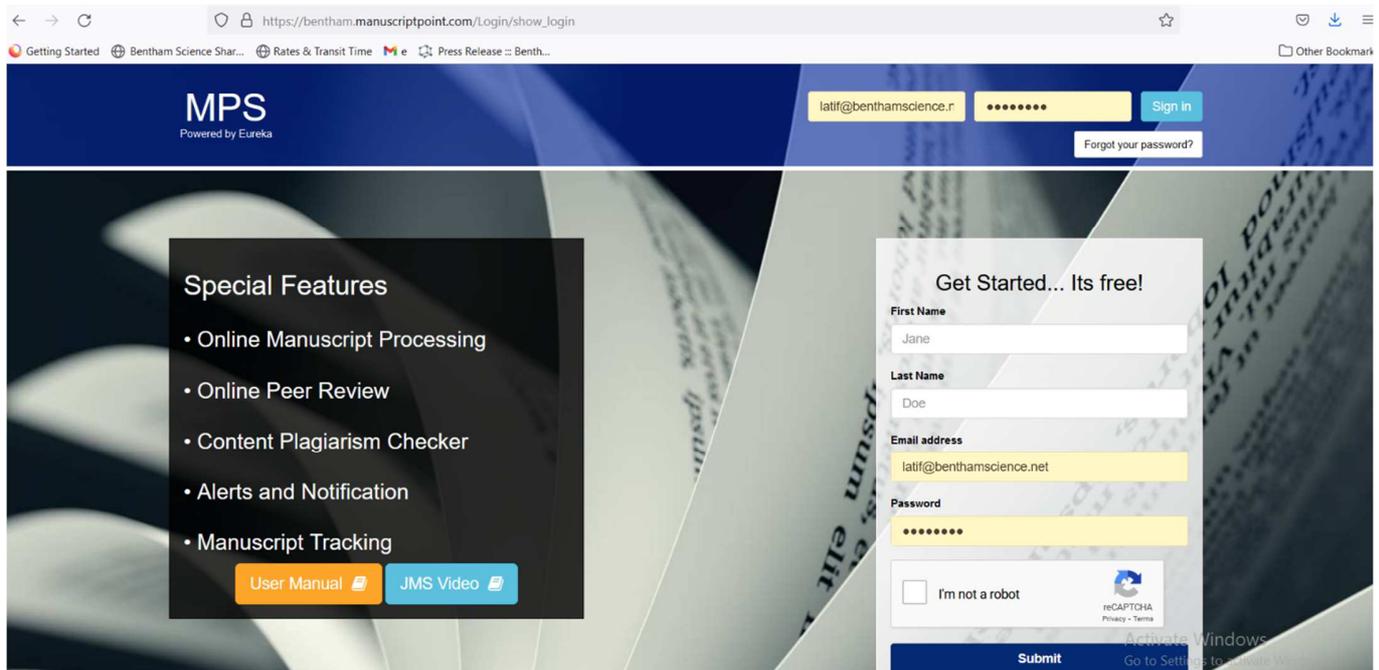
## MANUSCRIPT SUBMISSION PROCESS FOR UNIVERSITY OF GENOVA AUTHORS

### Introduction:

We welcome the authors from **University of Genova** to publish their articles in any Bentham journal at zero Article Processing Charges. Your article will be peer-reviewed and published in the journal on priority basis (Quick Track).

### Step 1 - Login to MPS

Authors will sign in to get into the manuscript processing system (MPS), either directly at "<https://bentham.manuscriptpoint.com>" or from any Bentham journal's website of his choice by clicking "submit manuscript".



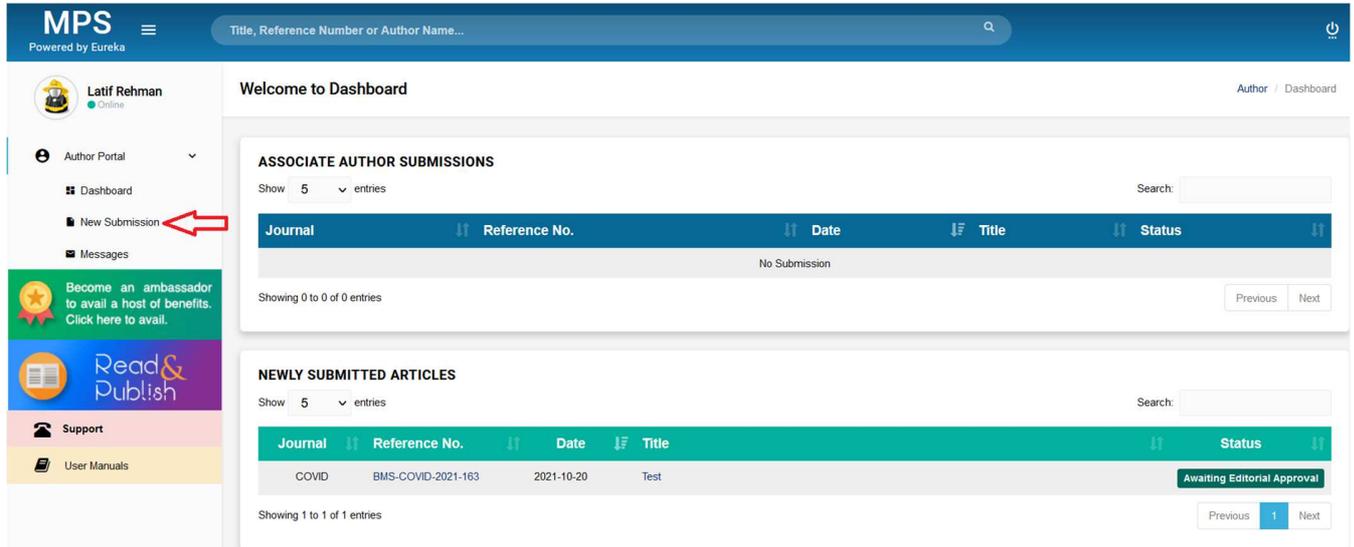
The screenshot shows the login page for the Manuscript Processing System (MPS). The page has a dark blue header with the MPS logo and the text "Powered by Eureka". The URL in the browser is [https://bentham.manuscriptpoint.com/Login/show\\_login](https://bentham.manuscriptpoint.com/Login/show_login). There are navigation links for "Getting Started", "Bentham Science Shar...", "Rates & Transit Time", and "Press Release :: Benth...".

The main content area is divided into two sections:

- Special Features:** A dark grey box with a white background containing a list of features:
  - Online Manuscript Processing
  - Online Peer Review
  - Content Plagiarism Checker
  - Alerts and Notification
  - Manuscript TrackingAt the bottom of this box are two buttons: "User Manual" (orange) and "JMS Video" (blue).
- Get Started... Its free!:** A white registration form with the following fields:
  - First Name: Jane
  - Last Name: Doe
  - Email address: latif@benthamscience.net
  - Password: [masked]
  - I'm not a robot (with reCAPTCHA logo)A blue "Submit" button is at the bottom of the form.

## Step 2 – Author Dashboard

After signing into the MPS, author will see his dashboard, he will click on the new submission tab on the left menu bar (Indicated by red arrow in the below screenshot).



The screenshot shows the MPS Author Dashboard for user Latif Rehman. The left sidebar contains navigation options: Author Portal, Dashboard, New Submission (highlighted with a red arrow), Messages, Support, and User Manuals. The main content area is titled 'Welcome to Dashboard' and features two sections: 'ASSOCIATE AUTHOR SUBMISSIONS' (empty table) and 'NEWLY SUBMITTED ARTICLES' (table with one entry: COVID, BMS-COVID-2021-163, 2021-10-20, Test, Awaiting Editorial Approval).

## Step 3 – Submission Process

Author will complete his submission process:

- Select journal or already selected earlier if coming from the journal's website
- Select submission option
- Select Manuscript Submission and complete the details.

## New Submission

Please select the submission option :

- Proposed Abstract
- Manuscript Submission
- Manuscript Submission in any Thematic Issue

Cancel

Save & Continue

d) Provide Author affiliation details and select **University of Genova** (select country, select city and select institution).

#### Update Author/Co-authors

First Name *	<input type="text" value="faizan"/>	Last Name *	<input type="text" value="haq"/>
Email Address *	<input type="text" value="u.faian85@gmail.com"/>	Field of Expertise *	<input type="text" value="pharmacology"/>
ORCID	eg : 0000-0001-9227-8488 <input type="text"/>	Scopus ID	eg : 1003338413 <input type="text" value="Optional"/>
<small>Note: If you don't have ORCID then Click Here to get Register yourself.</small>			
Author Contribution: *	<input type="text" value="Study Concept or Design"/>		

Mark this user as a principal author for editorial correspondence.

#### Institution / Organization

Academic Institution  Corporate Organization

Note: If "Academic Institution" not found in the list, feel free to contact Here.

Country *	<input type="text" value="Italy"/>	State	<input type="text" value="Select State"/>
City *	<input type="text" value="Genoa"/>	Institution *	<input type="text" value="University of Genova"/>
Address	<input type="text"/>	Department *	<input type="text" value="abc"/>

### Step 4 – Offer Notified to Author

Authors affiliated with University of Genova will be notified at the "preview and submit" stage about the benefit and agreement. See below screen shot for clarity.

Order	File Name	File Type	Upload Date	Uploaded By	Action
1	Manuscript-sample (1).docx	Manuscript	14-02-2022	Journal manager	<input type="button" value="Download"/> <input type="button" value="Delete"/>
2	copyright_form.pdf	Copyright Letter	14-02-2022	Journal manager	<input type="button" value="Download"/> <input type="button" value="Delete"/>

#### Attention!

University of Genova is a Member institution of Bentham Science. Your affiliation with the institution allows you to publish your article as Gold Open Access at zero cost.